



AGENDA ITEM NO. 7

AVONMOUTH AND KINGSWESTON NEIGHBOURHOOD PARTNERSHIP

11th March 2015

Title: Neighbourhood Partnership Co-ordinator Report

Officer presenting report: Keith Houghton – NP Co-ordinator

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RECOMMENDATION

1. To note the summary of February Neighbourhood Forums (**Item 1**)
2. To note Avonmouth Air Quality meeting which reported on the first 3 months of the year-long Air Quality monitoring and the summary report produced by the Environment Agency (**Item 2 & Appendix 3**)
3. To note the development activities which have contributed to the DRAFT NP Plan 2015-2018 and the workshop activities to finalise the plan at the 11th March NP meeting. To approve the Recommendation to hold an NP Plan Review in early 2016 (**item 3 & Appendix 1**)
4. To choose a date in April 2015 for the NP Equalities training (**item 4**)
5. To note planned Public Meeting on 31st March as part of the Phase 2 Libraries for the future consultation (**Item 5**)
6. To comment on the proposed CAT of Dingle Close Tennis Courts (**Item 6 & Appendix 2**)
7. To agree the proposed dates for NPartnership meetings and NForum meetings and Wellbeing deadlines for 2015/16 – dependant on whether the NP wants to have a Wellbeing Fund. (**Item 7**)

1. Neighbourhood Forums feedback

1.1 The Neighbourhood Forums took place on 12th February 2015 in Avonmouth; on 19th February in Lawrence Weston and on 23rd February in Sea Mills; (SCAF held their Community Safety meeting on 12th February, which acts as an equivalent to NP Forums)

1.2 Attendance was as follows:

Avonmouth: 38 residents; 2 Councillors; 6 Officers.

Sea Mills: 16 residents; 1 Councillor; 5 Officers.

Lawrence Weston: 10 Residents; 2 Councillors; 7 Officers

1.3 The specific issues raised at these Forums are as follows:

Avonmouth: Police update; Operation Sleep to target overnight HGV parking in Avonmouth village; BCC Customer Service phone line – inviting Service Manager to next Forum; Avonmouth station building aspirations in light of demolition proposal; Bus shelter and 41 bus issues; Air Quality; Agreed to accept ‘Make Sunday Special’ funding for event in 2015; Dust sampling sites identified; Looking at Forum venues and days/dates to try to fit community preferences. NP Plan prioritisation. **Evaluated:** Very Useful: 14; Quite Useful: 4; Not very useful: 0; Not at all useful: 0.

Sea Mills: Police update and priorities; Sea Mills Library issues and upcoming Phase 2 Consultation meeting; development of Sea Mills Recreation ground; new gates at Sea Mills square play area; Trymside Project and Green Capital clean up and improvement project; Green Capital Arts project; NP Plan prioritisation. **Evaluated:** Very Useful: 6; Quite Useful: 2; Not very useful: 0; Not at all useful: 0

Lawrence Weston: HGV lorries down Kingsweston Lane – police will do monitoring and report back; 40/41 bus issues – to next Forum; new bus shelter programme to next Forum; individual issues reported; Green Capital Arts event ideas; Crime statistics and Police update; NP Plan prioritisation. **Evaluated:** Very Useful: 4; Quite Useful: 1; Not very useful: 0; Not at all useful: 0

1.4 General issues/overview:

- Attendance at Avonmouth is healthy –all potential venues explored to try to secure a regular weekday Forum day/venue. But no venue can consistently offer a regular day for Forums. **A compromise on alternating Mondays and Thursdays is therefore being proposed.** This doesn't meet the Forum aspirations but we're unable to find a location which can do that. Currently chaired by NP Co-ordinator because of the high-profile on-going pollution issues in Avonmouth
- Feedback from Avonmouth Forum noted comments about new Code of Conduct helping to make meeting more calm and orderly.

- Sea Mills and Lawrence Weston attendance stable. Currently chaired by Neighbourhood Officer. Lawrence Weston will move to Youth Centre Hall venue to be more comfortable. Need to increase attendance and engagement at both.
- Feedback being taken at each Forum – see above
- Chairing of all BCC forums at present is by BCC officers from the Neighbourhood Management team. We'd like to recruit resident chairs for all the Forums over the next year.

2. Avonmouth Air Quality Monitoring: Update

2.1 A Public Meeting was held at Avonmouth Community Centre on Tuesday 3rd February to report back to the Avonmouth community the results of the first three months of Air Quality Monitoring.

2.2 The meeting was chaired by Bristol North West MP, Charlotte Leslie. The Environment Agency presented their Air Quality findings, followed by an analysis of health information relating to Avonmouth residents from Bristol City Council's Public Health team.

2.3 The essential information from both presentations is that the first three months of Air Quality monitoring indicate that the levels of 'health-harmful' small particles in the air in Avonmouth was below the hazard level set by the World Health Organisation.

2.4 A further offer was made by Bristol City Council's Regulatory Services Manager to carry out 'nuisance dust' monitoring across Avonmouth Village to follow up the concerns of residents with the visible dust which is the focus of on-going complaints.

2.5 Residents were invited to propose sites at which they wanted monitoring to take place at the February Forum. This was done and the suggestions have been fed back to BCC.

2.6 The Full Air Quality report from the Environment Agency and a summary is available at:

<https://www.gov.uk/government/publications/avonmouth-fly-and-dust-issues>

2.7 A summary of the EA report is attached at **Appendix 3**

2.8 Further meetings are in development around Air Quality and other nuisance/pollution issues which have been prioritised in Avonmouth.

3. Avonmouth and Kingsweston NP Plan Development, 2015-2018

Appendix 1

3.1 The priorities for the Draft NP Plan at Appendix 1 have been developed as follows:

- Review of existing aspirations contained in Neighbourhood Working priorities; the NP Parks Prioritisation Plan; existing Highways priorities; Neighbourhood Forum issues and priorities
- These priorities were set out and consulted on at:
 - Avonmouth Forum, 12th February (38 people)
 - NP Plan event, 14th February (16 people)
 - Lawrence Weston Forum, 19th February (10 people)
 - Sea Mills Forum, 23rd February (16 people)
 - SCAF Forum, 24th February (6 people)
- Participants were asked to use 10 stickers to prioritise those issues which were most important to them. Collating these prioritisations produced a pattern of highly-prioritised activities; medium prioritised and lower-prioritised. These have been indicated in the Draft Plan as 'high', 'medium' and 'low'

3.2 The prioritisation process has been helpful but more work is included as a priority to reach out more widely to continue to develop the plan priorities for 2016/17 and 2017/18. This should include improving links with Equalities communities and a broader engagement exercise.

3.3 The priorities set out in the Draft Plan give a strong indication of a programme of work for Year 1 (and beyond).

3.4 The NP meeting on 11th March will include a 'workshop' element in which the meeting will consider and agree:

- A final Vision Statement
- The key priority activities to deliver for Year 1 in the light of the available staff resources available within the Avonmouth & Kingsweston Neighbourhood Management Team
- How the NP wants to use its financial resources to deliver against the NP Plan priorities

3.5 Between the 11th March Meeting and 30th June AGM NP meeting the Partnership is asked to draft a brief summary document which can inform the NP public about the NP's Plan and which can be adopted at the June AGM

3.6 Recommendation: that the NP approves the setting up of wider consultation on priorities over the course of 2015/16 to inform an NP Plan Review event in January/February 2016.

4. NP Equalities Training

4.1 The Partnership had been asked to select a date in the weeks beginning w/b 12th Jan or 19th Jan 2015 for a two hour Equalities session.

4.2 A more relaxed schedule for training has now been offered and the NP Co-ordinator is now proposing that the training takes place in **April 2015**. The intention will be to bring an Action Plan to the 30th June NP meeting for final approval to be incorporated into the NP Plan.

4.3. The dates proposed are:

Tuesday 28th April 6.00/6.30 – 8.30/9.00pm

or

Thursday 30th April 6.00/6.30 – 8.30/9.00pm

The actual training will take place for an hour and a half with the remaining 30 minutes to enable to NP members to reflect on how they want to create a 'Vision Statement' which can accompany the emerging Neighbourhood Plan.

Recommendation: that the NP selects a day/date/time from the above dates in April 2015 for its Equalities Training session

5. Libraries Consultation, Part 2: Thursday 31st March 2015

5.1 The second part of the Libraries for the Future consultation will include a Public Meeting for Avonmouth and Kingsweston NP are as follows:

Thursday 31st March

6.30pm – 8.00pm

at

Shirehampton Public Hall, Station Road, Shirehampton

5.2 The Cabinet meeting which considers the Libraries for the Future approach takes place on Tuesday 3rd March.

6. Proposed Community Asset Transfer: new Lease of Dingle Close Tennis Courts, Dingle Close, Sea Mills, Bristol BS9 2JP to Sea Mills Tennis Association. **Appendix 2**

6.1. John Bos, the Community Assets Manager, is seeking the views of the Avonmouth and Kingsweston Neighbourhood Partnership on the above Community Asset Transfer proposal.

6.2. The details of the proposal are attached at **Appendix 2**

6.3. Recommendation: That the Neighbourhood Partnership consider this CAT proposal and collate any comments, positive and negative opinions to be recorded in the meeting Minutes and forwarded to John Bos for inclusion in his CAT report to Robert Orrett, BCC Service Director: Property

7. City-wide NP Conference: **7th February 2015**

7.1 The Citywide NP Event took place on the 7th February attracting over 80 active Neighbourhood Partnership Residents. The opening question and answer session with the Mayor was followed by interactive workshops. Key themes discussed included governance, communications, Section 106 and Community Infrastructure levy, Planning and Transport. A short report will be presented at the next round of NP meetings.

7.2 One piece of work that has come out of the governance meetings is the need for an NP Members packs, a toolkit will be finalised by the end of the financial year, with a view to NPs working on their own local NP Members pack with their NPC ready to launch at the AGM.

7.3 The Citywide NP Event working group is meeting on the 11th March at 6pm. If your NP does not have a representative please nominate one as we will be looking at what worked and what didn't in order to start planning our next event in October (to link in with European Democracy Week).

8. Proposed 2015/2016 NP and NF dates

8.1 Following consultation with NP members, the NP Co-ordinator would like to recommend the following dates for Partnership and Forum dates for 2015/16:

Date of Meeting	Type of Meeting
Monday 27th April 2015, 6.30pm	Avonmouth Forum
Wednesday 6 th May 2015, 6.30pm	Lawrence Weston Forum
Monday 11 th May 2015, 6.30pm	Sea Mills Forum

Date of Meeting	Type of Meeting
Tuesday 9 th June 2015, 6.30pm	NP Pre-meeting
Tuesday 30th June 2015, 7pm	Neighbourhood Partnership
Thursday 3 rd September 2015, 6.30pm	Avonmouth Forum
Monday 14 th September 2015, 6.30pm	Sea Mills Forum
Wednesday 9 th September 2015, 6.30pm	Lawrence Weston Forum
Tuesday 1 st September 2015, 6.30pm.	NP Pre-meeting
Monday 21st September 2015, 7pm	Neighbourhood Partnership
Thursday 29 th October 2015, 6.30pm	Avonmouth Forum
Monday 2 nd November 2015, 6.30pm	Sea Mills Forum
Wednesday 11 th November 2015, 6.30pm	Lawrence Weston Forum
Monday 16 th November 2015, 6.30pm	NP Pre-meeting
Wednesday 9th December 2015, 7pm	Neighbourhood Partnership
Monday 15 th February 2016, 6.30pm	Avonmouth Forum
Monday 22 nd February 2016, 6.30pm	Sea Mills Forum
Thursday 25 th February 2016, 6.30pm	Lawrence Weston Forum
Tuesday 1 st March 2016, 6.30pm	NP Pre-meeting
Tuesday 22nd March 2016, 7pm	Neighbourhood Partnership

SCAF Community Safety Group meetings:

Thursday 26 March	11 – 12.30pm
Thursday 7 May	11-12 noon
Thursday 18 June	11 – 12.30pm
Thursday 23 July	11-12 noon
Thursday 3 September	11 – 12.30pm
Thursday 15 October	11-12 noon
Thursday 10 December	11 – 12.30pm

Proposed Community Asset Transfer:

new Lease of Dingle Close Tennis Courts, Dingle Close, Sea Mills, Bristol BS9 2JP to Sea Mills Tennis Association.

BACKGROUND:

The existing tennis courts are underused and require significant investment to bring them up to a good standard and make them fit-for-purpose.

The council is unable to commit the necessary capital to resurface the courts and make other improvements.

The Sea Mills Tennis Association has been formed by local residents who wish to see the courts brought back into regular use and who are committed to take on the day-to-day management of the facilities.

The council has been working with the Association for the past two years to agree the best way forward. Excellent progress has been made and the Association now meets the Council's CAT criteria and is ready to take over the responsibility of managing and improving the courts and the adjoining piece of vacant land.

The new Lease is expected to result in increased usage of the courts, greater community involvement, the provision of regular coaching sessions, and other community-based activities. It will also enable the Tennis Association to apply for funding, which would pay for the resurfacing of the courts. The Tennis Association will be responsible for managing this project and for all financial aspects of it, which will produce significant savings to the council and will help to safeguard this sports facility for community use.

PROPOSAL:

The council proposes to grant a new 10 year Lease to the Sea Mills Tennis Association.

The Association will be responsible for all outgoings associated with managing and operating the courts, including all repairs, maintenance and insurance.

The Lease will be subject to a Service Agreement, which will set out a range of services that the Association will need to deliver each year from the property.

The rent will be abated to a peppercorn for as long as the Service Agreement is complied with.

PROCESS:

The Avonmouth and Kingsweston Neighbourhood Partnership is asked to make any comments on the proposals, either in support or against, and to briefly set out the grounds for its views.

Officers in the Community Assets Team and the Sports Development Team will then prepare a report for the Service Director Property, who will make a final decision on the proposed CAT as soon as possible.

It is hoped that the Lease can be agreed by April and completed within 4 months.

For further information please contact:

John Bos: 0117 903 6440 or john.bos@bristol.gov.uk

David Hudgell: 0117 352 5632 or david.hudgell@bristol.gov.uk

Avonmouth: dust monitoring

Updated 24 February 2015

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1. [Results of the dust monitoring](#)
2. [Contact](#)

The Environment Agency has been working with partners, including Bristol City Council and Public Health England, to determine whether there are health risks from air quality in Avonmouth.

The Environment Agency installed a mobile dust monitor in the port at Avonmouth in August 2014 following community concerns about dust.

The monitor was in place for 4 months and was used to determine the concentrations of dust (or particulates) coming from all wind directions. The equipment was able to measure levels of different particle sizes of dust and also to show the direction from which the dust was coming. The dust monitoring equipment was used to:

- compare the local air quality with the objectives in the national Air Quality Strategy
- identify any local sources with a significant impact on air quality
- identify the impact of industrial sites on local air quality
- understand which weather conditions result in poor air quality

The Environment Agency is responsible for regulating certain industrial processes and for ensuring they do not have an impact on the environment or local community. Bristol City Council has overall responsibility for monitoring the background (or ambient) air quality in the area. Bristol City Council, therefore, also installed dust monitoring equipment near Portview Road in Avonmouth from September to December 2014 to give a fuller picture of dust issues affecting the area.

The Environment Agency has attended many meetings in Avonmouth, including a public meeting about air quality on 3 February 2015 at the Avonmouth Community Centre. This meeting was organised by Bristol City Council and chaired by local MP, Charlotte Leslie.

Results of the dust monitoring

The Environment Agency's air quality data at Avonmouth were compared against data from Bristol City Council's monitor at Avonmouth and a permanent air quality monitoring station in St Pauls, Bristol. Over the period 8 August to 5 December 2014 all 3 sites show a similar trend, although levels of a particular size of dust (known as particulate matter, PM₁₀) were generally higher in Avonmouth.

In order to ensure air quality meets the UK Air Quality Strategy, both in the long and short term, there are two objectives for PM₁₀ levels. One objective limits the average concentration over a year (the annual mean concentration) and the other limits the concentration over a 24 hour period. Both air quality monitors at Avonmouth show that air quality meets the objectives of the UK Air Quality Strategy for PM₁₀.

The UK Air Quality Strategy uses an air quality index for PM₁₀ levels, on a scale of 1 to 10 (to show low to high air pollution). The Environment Agency's monitoring results show that air pollution at Avonmouth is classed as being 'low' for 99.2% of the time and 'moderate' for only 0.8% of the time.

The monitors also recorded dust particles of a smaller size, called PM_{2.5}. For this size of dust the Environment Agency's monitoring results show that air pollution at Avonmouth is classed as being 'low' throughout the whole monitoring period. Both air quality monitors at Avonmouth show that air quality meets the objectives of the UK Air Quality Strategy for PM_{2.5}.

The monitors were able to identify some occasions when dust was recorded above background levels. The [full report](#) suggests that this dust could come from a number of sources, including from industrial sites at Avonmouth and from the M5 and A4 roads.

The UK Air Quality Strategy states that the daily average level of PM₁₀ must not exceed 50 micrograms per cubic metre on more than 35 occasions per year. At Avonmouth this level was exceeded just once in the monitoring period, and that was on 5 November (Bonfire Night).

At the February public meeting Public Health England and Bristol City Council's public health representatives confirmed that recorded levels of dust in Avonmouth were below that which would pose a concern to public health and safety.

The Environment Agency is continuing to work with the industries it regulates, and with partners, to explore options to reduce dust levels even further from the sources identified by the monitoring.

Contact

To report environmental incidents or concerns, such as dust issues, call the Environment Agency's 24 hour incident Hotline 0800 807060.

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